

David Matista

Sierra Property Management, Inc.
8084 Old Auburn Road, Suite A
Citrus Heights, CA, 95610-2559
(916) 721-9525

- Experience:** **Sierra Property Management** **Citrus Heights, CA**
Owner **July 1999 to Present**
Company management. Hiring and training commercial property managers, approving monthly reports, business development, maintain landlord satisfaction.
- Sierra Property Management** **Citrus Heights, CA**
General Manager **October 1997 to June 1999**
Manage company with over one million commercial square feet in portfolio. Hiring and training commercial property managers, approving monthly reports, business development, maintain landlord satisfaction.
- Sierra Property Management** **Citrus Heights, CA**
Commercial Property Manager **1995 to Sept. 1997**
Managed mixed commercial portfolio totaling 350,000 square feet. Tenant correspondence, lease negotiations, property maintenance, landlord correspondence.
- Asset Investment Managers** **Sacramento, CA**
Commercial Property Manager **August 1994 to Nov. 1995**
Responsible for rent collection, bill approvals, property maintenance, lease negotiations.
- Engkabo Appraisal Service** **Sacramento, CA**
Real Estate Appraiser **October 1993 to April 1994**
Completed appraisals for residential properties. Appraisals consisted of researching subjects and comparable properties, viewing properties, measuring subject property, writing appraisals.
- CMDC** **Sacramento, CA**
Regional Manager **August 1992 to Sept. 1993**
Supervision and training of Field Representatives, office management, locate real estate information.
- CMDC** **Sacramento, CA**
Field Representative **March 1990 to July 1992**
Collection and processing of real estate appraisals, locate information for appraisers.
- Education:** **California State University**
Sacramento
Bachelors of Science, 1991
Business Administration with concentration in Real Estate Land Use Affairs
- American River College**
Associate Arts, 1983
Certificate in Electrical Computer Technology, 1983

License: **Real Estate Broker since 1991**

Associations: **Association of Commercial Real Estate (ACRE)**